

MINUTES

Wayne County Airport Authority Audit Committee Meeting May 20, 2019

I. Roll Call

Meeting of the Wayne County Airport Authority Audit Committee was called to order at 2:02 p.m. at the Airport Authority Offices, Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI 48242:

Marvin Beatty, Chairperson
Abdul Haidous
Ronald Hall

Also Present: See attached sign-in sheet.

II. Approval of Minutes from February 25, 2019 Audit Committee Meeting

Motion by Ronald Hall; Supported by Abdul Haidous
Ayes: Beatty, Haidous, Hall
Nays: None
Motion approved.

III. Treasury Report, Amber Hunt, Chief Financial Officer

Amber Hunt, presented the Annual Treasury and Investment Report as of March 31, 2019, in accordance with the State law requiring a quarterly report to the Audit Committee disclosing the holdings in the Airport Authority's investment portfolio.

IV. Internal Audit Update

Istakur Rahman, VP of Internal Audit, presented the results of internal audits performed over the last few months. The following items were presented:

- Audit Status Report-LX
- Audit Status Report-LIX
- Fraud and Ethics Hotline Cases as of May 13, 2019
- Outstanding Audit Recommendations as of May 13, 2019
- 2019 WDFG North America LLC Internal Audit Report
- 2019 Spa BR McNamara South LLC Internal Audit Report

- 2019 AREAS McNamara JV LLC Internal Audit Report
- 2019 MCE-DTW LLC Internal Audit Report
- 2019 Ram Construction Services Internal Audit Report
- 2019 Kone, Inc. Internal Audit Report
- 2019 Response to Resistance Internal Audit Report
- 2019 Technology Systems and Processes Internal Audit Report
- 2019 External Auditor Contract Recommendation Memorandum

External Audit Recommendation

Istakur Rahman reported that five proposals were received; two proposals were considered nonresponsive, and three were evaluated in response to the competitive solicitation for the Airport Authority's External Auditor for Fiscal Years ending September 30, 2019 and 2020. The Evaluation Committee is recommending to the Audit Committee the respondents that provided the three proposals with the highest points. In accordance with Public Act 90, the Audit Committee's recommendation is forwarded to the Wayne County Commission and the Commission has 30 days to select one of the three firms. If the Wayne County Commission does not act within 30 days, the Audit Committee then appoints the External Auditor with the Airport Authority Board approving the contract itself. Staff recommends that the Audit Committee recommend (1) Plante & Moran, PLLC, (2) Rehmann Robson, LLC and (3) Maner Costerisan, PC to the Commission.

Motion to approve the recommendation of Airport Authority staff as outlined in the May 20, 2019 memo to the Audit Committee.

Motion by Ronald Hall; Supported by Abdul Haidous

Ayes: Beatty, Haidous, Hall

Nays: None

Motion approved.

V. Public Comment

Marvin Beatty opened the meeting for Public Comment at 3:16 p.m.

There were no public comments.

VI. The next meeting of the Wayne County Airport Authority Audit Committee is scheduled for Monday, August 26, 2019 at 2:00 p.m. at the Michael Berry Administration Building, 11050 Rogell Drive, Building #602, Detroit, MI 48242

VII. Adjourn

Meeting was adjourned at 3:17 p.m.

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Audit Committee Meeting

Date/Time: May 20, 2019 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Dr., Building 602, Romulus, MI

NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Kristy Ernel		WCAA	Dir. - Auth Gov.	734-247-2223
Brandi Holdaway		WCAA	Asst Dir - ^{Auth} Gov.	734-247-7343
Chad Newton				
Pam Bisbey		WCAA	IA	
ALI HAJAZI	1098 WOODLAND AVENUE DETROIT, MI 48242	PLANTE MORAN	Senior Mgr.	313-496-8546
Pam Hill	Plante Moran	→	Partner	810-766-6027
M. Westbrook	BDU			
Christine Lendenmuth	WCAA	WCAA		
ALBES		WCAA		

(1)

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Carol Stettini	WCAA	TS	Co	
Michael Sullivan	WCAA	PD+C	Director	
STACE SAKER	WCAA	Concessions	Dep Dir.	
Jason Warrick	WCAA	"	mgr	
Tom Warrick	"		CW	
James J. Montgomery	WCAA	VP OPS/MX	VP	
Anthony Starks	WCAA	"	Captain	
Michael Jackson	WCAA	Legal	AGC	
Shannon Ozege	WCAA	Legal		

(2)

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
<i>Farina Hollenk</i>		<i>WCAA</i>	<i>Business Process & Compliance Mgr</i>	